



cmpdi
A Mini Ratna Company



सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड
(कोल इण्डिया लिमिटेड की अनुषंगी कम्पनी / भारत सरकार का एक लोक उपक्रम)
गोन्दवाना प्लेस, कान्के रोड, राँची - 834 031, झारखंड (भारत)
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
Gondwana Place, Kanke Road, Ranchi - 834 031, Jharkhand (INDIA)
CORPORATE IDENTITY NUMBER - U14292.TM197560I001223

No.CMPDI/HQ/OE/G/175/

Dated: 21.09.2020

To
The General Manager (P/EE),
CIL/ECL/BCCL/CCL/WCL/SECL/NCL/MCL/NEC

Sub: Requirement of Advisor (Marketing & Sales) & Advisor (Finance) in CMPDI .

Dear Sir,

It has been decided to appoint 02 nos. Full Time Advisor for Coal e-Auction as mentioned below by following General Financial Rules (GFR) laid down norms and other guidelines as contained in the extant CIL's policy for availing the services of retired CMDs/Directors/Sr. level executives etc.

- 1 Advisor (Marketing & Sales)
- 2 Advisor (Finance)

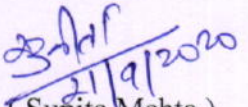
The advertisement of the aforesaid post has already been published in leading as well as local news paper i.e. Prabhat Khabar, Ranchi, Times of India, Delhi edition and The Telegraph, Kolkata edition on 21.09.2020. The last date for submission of application/bio-data is 01.10.2020.

In the aforesaid advertisement, it is specifically mentioned that **"Details of eligibility criteria, terms of engagement, pay & allowances and other benefits are available at Annexure 'A' and format of bio-data/application in Annexure "B" which may be seen at www.cmpdi.co.in."**

In view of the above, you are requested to kindly upload detailed advertisement attached herewith alongwith relevant guidelines in Company's website enabling eligible retired executives to apply against above requirement of CMPDI.

Yours faithfully,

Encl : As above


(Sunita Mehta)

General Manager (P&A)

Copy for kind information to :-

- 1 TS to Director (P&IR),CIL
- 2 HoD (TS),CMPDI(HQ), Ranchi
- 3 Dy. Manager (Secretarial) to the CMD : For kind information of the CMD.



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वेब साईट/Website: www.cmpdi.co.in

"NOTIFICATION FOR ENGAGEMENT OF 02 Nos FULL TIME ADVISOR IN CMPDI ON CONTRACT BASIS FOR A PERIOD OF 02 YEARS AS MENTIONED BELOW"

1. Advisor(Marketing and Sales)
2. Advisor(Finance)

Central Mine Planning And Design Institute Limited (A Subsidiary of Coal India Limited) invites applications for engagement of Full Time Advisor as mentioned above from retired executives from PSUs/Autonomous organizations of Central/State Governments on contractual basis for an initial period of two years. VRS optee will not be considered.

Details of eligibility criteria, terms of engagement, pay & allowances and other benefits are available at Annexure "A". The format of Bio-data to be submitted against above requirement alongwith enclosures is given at Annexure "B" .The above Annexures may be seen at www.cmpdi.co.in.

Application must reach in the office of "General Manager (P&A), CMPDIL, Ranchi through email gmp.cmpdi@coalindia.in or registered post/speed post or through personal delivery in Central Receipt/Dispatch section of CMPDI(HQ), not later than 01/10/2020

The Company or CMPDI Management shall not be held responsible for delay in transit, if any. Applications received after due date will not be considered.

Annexure "A"

Sl.No.	Particular	Description
1	Name of the post	1. Full time Advisor (Marketing & Sales) 2. Full Time Advisor(Finance)
2	Place of posting	CMPDI(HQ), Ranchi
3	Total no. of posts	02 (01 each for Advisor(Marketing & Sales) and Advisor (Finance)
4	Role & Responsibilities	1. Advisor(Marketing & Sales) The role of advisor is to provide rules & processes and vetting of the processes adopted in the system as per guidelines issued by CIL from time to time. The advisor shall finalise all the processes in the eAuction platform before Go-Live. 2. Advisor(Finance) The role of advisor is to advice financial aspects of eAuction of coal and vetting the processes adopted in the system as per guidelines issued by CIL from time to time. The advisor will be responsible to finalise all the processes related to financial aspects in the eAuction platform before Go-Live.
5	Eligibility	1. Advisor(Marketing & Sales) The advisor should be of retired E8 rank of PSUs or equivalent 2. Advisor(Finance) The financial advisor should be of retired E7/E6 rank of PSUs or equivalent.
6	Experience	1. Advisor(Marketing & Sales) Retired E8 grade executive of CPSUs preferably from CIL or its subsidiaries with 03 years experience in relevant grade. Applicant should have association of at least 01 cycle each of all the eAuction Modules. 2. Advisor(Finance) Retired E7/E6 grade executive of CPSUs preferably from CIL and its subsidiaries with at least 03 years of experience in the qualifying grade in their association in atleast one (1) cycle each of all the e auction module.
7	Maximum Age Limit	Below 65 years.
8	Qualification	1. Advisor(Marketing & Sales) Applicant with MBA/PG Diploma in Management with specialization in Marketing (Major) or equivalent from recognized Institute / University will be preferred. 2. Advisor(Finance) Chartered Accountant/Cost Accountant or Cost and Works Account or Cost and Management Accountant.
9	Conditions of engagement	As per CIL Office Memorandum No.CIL/C5A(PC/Advisor/2746 dated 17.03.2018 and related amendment issued vide no CIL/C5A(PC)/Advisor/284 dated 23.10.2019. (A copy of the same is attached.)
10	Remuneration & other benefits	As per CIL Office Memorandum No.CIL/C5A(PC/Advisor/2746 dated 17.03.2018 and OM No.CIL/C5A(PC)/Advisor/284 dated 23.10.2019 available on CIL website at coalindia.in under link-Info Bank/Circular. (A copy of the same is attached.)

CMPDI management reserves the right to shortlist candidates for interview/selection process. No TA/DA will be paid to any candidate, if called to attend in interview/selection process.

The decision of the Competent Authority in the matter will be final, binding upon all.